



MINUTES OF THE BOBSLEIGH CANADA SKELETON ANNUAL GENERAL MEETING

Date: **Saturday, September 7th, 2019**
Time: **2:00pm – Athlete Meeting & (Class B) Athlete Rep. Director Election***
3:00pm – AGM Meeting begins

Where: Winsport Campus, Markin McPhail Centre
Athlete Meeting: WinSport Meeting Room 3
AGM: WinSport Meeting Room 2
151 Canada Olympic Road SW Calgary, AB T3B 6B7

1. Welcome

BCS President Sarah Storey called the meeting to Order at 15:05.

Ms. Storey confirmed that quorum is 20 members eligible to vote represented in person or by proxy and there were 26 members represented at the meeting.

Motion AGM 2019-1

To accept the Agenda of the 2019 Annual General Meeting as presented.

Motion: Alysia Rissling

Secunder: Kori Hol

CARRIED

2. Accept the Minutes of the 2018 Annual General Meeting

There were no corrections or amendments to the minutes of the 2018 Annual General Meeting minutes.

Motion AGM 2019-2

To accept the Minutes of the 2018 Annual General Meeting as presented.

Motion: Cynthia Appiah

Secunder: Melissa Lotholz

CARRIED

3. Receive the Reports of the President and of BCS Operations

President's Report

Ms. Storey welcomed all members and staff to the meeting and asked the members to join in celebrating the accomplishments of the previous season, congratulating all the athletes for their on-ice successes, as well as specific mentions to Mr. Leins for organizing and managing all the events from last season, as well as Ms. Hatt who volunteered her time throughout the World Championships.

Ms. Storey proceeded to inform the BCS members that this season Canada will not host any IBSF races for the first time in 30 years because IBSF had only awarded Canada NAC competitions, which would have a significant cost for BCS that would impact BCS programs. Ms. Storey confirmed that it was an extremely difficult decision that was not made lightly.

To address inequities and difficulties with the IBSF's calendar and scheduling, BCS submitted a proposal to the 2019 IBSF Congress to reinstate the IBSF Calendar Committee, which the President was pleased to confirm was voted and accepted by the IBSF membership.

There are new initiatives that BCS will be supporting this season off the ice:

- **Safety in Sport**
- **Concussion Management**
- **Gender Equality**

Ms. Storey summarize other changes within the organization, including that BCS will be dealing directly with Sport Canada and separately from Luge moving forward rather than through Bobsleigh Luge Skeleton Canada, that BCS has re-established the Audit and Finance Committee. Director-at-Large Jared Poplawski has resigned from the board.

Ms. Storey thanked all athletes for their efforts on and off the ice and including in making continued contribution to the positive changes that the members and board of BCS are making to the organization.

BCS Operations Report

Chris Le Bihan, BCS High Performance Director, presented a report on BCS operations, confirming that at the mid-quad point, BCS is shifting focus to the 2022 Beijing Olympics and that we are starting this season from a position of strength:

Coaching Staff

Mr. Le Bihan confirmed that for Skeleton and Bobsleigh the coaching staff will remain the same, to continue the success of the sports.

Funding

Mr. Le Bihan outlined to the OTP funding structure for the 2022 quadrennial, reminding the membership that Skeleton is considered a 'Targeted' sport for 2022 and 2026 and Bobsleigh is still considered a 'Core' Sport.

OTP have expressed that they will be reviewing categorization for next season and we are confident that this review will benefit Skeleton, Bobsleigh is unlikely to change.

Women's Monobob

Mr. Le Bihan provided an update regarding the new Olympic discipline of Women's Monobob, based on the information provided by the IBSF as of today. In addition, the IBSF has indicated that it will be adding Women's Monobob to the 2021 Lake Placid World Championships. We are also hopeful from conversations with Own the Podium, that BCS will be able to receive some funding to support this new discipline in this season.

Events:

Mr. Le Bihan reiterated Ms. Storey's disappointment that this is the first time in 30 years that Canada will not be hosting any events and provided further information regarding the difficult decision.

Admin:

Chris introduced the newest member of the BCS team, Zoe Todd, as full-time staff. It was a role that we intended to fill last season, but due to event commitments the priority shifted.

The President asked if there were any questions at this time.

There were questions relating to the decision not to host NAC events and how BCS is able to do so in previous seasons.

Ms. Storey explained that this is the first time Canada was not awarded any World Cup races and the funds we are able to raise through hosting World Cup races are what allows us to support the financial loss of the NAC competitions. Most years BCS has hosted two NACs and more than its proportion of ICC competitions thanks to the funds that we are able to raise through hosting World Cups.

Ms. Storey explained that the aim and purpose of the re-establishment of the IBSF Calendar Committee is so that the IBSF can implement logical, consistent, and fair distribution of races across all of the world's tracks, which will allow all nations to properly plan to host various levels of competition in a sustainable manner. Currently BCS are unable to plan effectively as we are forced to be reactive to IBSF calendar decisions.

Ms. Storey followed this discussion explaining the continuous discussions that are held with the IBSF and other National Federations specifically regarding to communication challenges with the IBSF. Ms. Storey also added that we are working incredibly hard to resolve the WinSport Track issue.

Ms. Storey asked if there were any additional questions and there were none.

4. Receive the report of the Auditors and Financial Statement for the year ending March 31st, 2019

Treasurer Ms. Hatt presented the Report from KPMG, the 2018-19 external auditors, by highlighting some items to note:

- BCS is trending in the right direction;
- The deficit is due to capital-related reasons; and
- BCS continues to pay the capital lease on the bobsleighs and reduce debt.

Ms. Hatt reiterated that this report is a realistic representation of the BCS finances at March 31, 2019, however BCS expects to be in a better position at the conclusion of this fiscal year because of some items that were under discussion but not resolved at year-end, including some items relating to the World Championships.

Ms. Hatt asked if there were any questions, there were none.

5. Receive the Budget for the 2019-20 financial year

Ms. Storey presented the 2019-20 financial budget alongside the budget and actuals from the fiscal year 2018-19 for comparison purposes.

Ms. Storey explained that the major difference between the 2018-19 budget and the 2019-20 budget is that there are no IBSF events in Canada in the 2019-20 budget and therefore no corresponding revenues and expenditures.

Ms. Lotholz asked if we saw an increase in sponsorship because of hosting the Whistler World Championships. Mr. Leins explained that in the 2018-19 budget, we had budgeted conservatively for Driving Force vehicle sponsorship for sport programming only, based on what we knew from communication with Driving Force at the time of finalizing the budget. Driving Force ended up sponsoring vehicle rentals for us for

all the Canadian events during the year, so the Value In-Kind Sponsorship ended up being much higher than we budgeted for. Mr. Leins further explained that the difference between the 2018-19 actuals and 2019-20 budget for Sponsorship Revenue is due to sponsorship contracts that have not been finalized by the time of the AGM.

Ms. de Bruin raised the question of what is included in the IBSF Revenue line. Ms. Storey explained that IBSF Revenue is comprised of IBSF participation money and IBSF Prize money earned by the athletes. The Prize Money is budgeted for conservatively on both the revenue and expense side of the budget, and as BCS pays out the Prize Money to the athletes on behalf of the IBSF, the Prize Money has no financial impact on the budget.

Ms. Appiah asked if the expense total for Monobob Development in 2018-19 actuals included the Lake Placid training camp at the end of the season. Mr. Leins responded that it did not, and it would be included in the 2019-20 budget. Ms. Appiah followed up asking if the budget is \$0 for Monobob, where will the budget eventually come from? Mr. Le Bihan explained that at the time the 2019-20 budget was approved, the IBSF has communicated that Women's Monobob is going to be hosted on a separate event circuit, and in communications with Own the Podium, we anticipate that there will be funding for this discipline prior to the 2022 OWG in Beijing. At this time, it is in our best interest to continue to track our expenditures specific to this discipline for future reporting to Own the Podium.

Ms. Lotholz raised a question regarding the difference between the 2018-19 budget and 2019-20 budget for the Sled Building Project. Mr. Le Bihan and Mr. Leins explained that in the 2018-19 season, we intended to build another Made in Canada bobsleigh, but as there were significant delays in federal funding in the summer, the start of the project was delayed. The 2019-20 budget for this project includes logistics for scientific testing of the Made in Canada bobsleigh.

Mr. Giguere asked about the difference between Administration expense 2018-19 actuals and the amount budgeted for in 2019-20. Mr.

Leins explained that within the Administration expense line for the 2019-20 fiscal year is a new initiative from Sport Canada, which represents almost all the increased budget amount for 2019-20. Mr. Giguere asked for further detail on the discrepancy between the 2018-19 budget and actuals for events. Ms. Storey and Mr. Leins explained that the difference is due to a dispute with Whistler Sport Legacies regarding invoicing for the recently concluded Whistler World Championships event. Mr. Leins reiterated that based the initial information from WSL during the planning process, we concluded the event within \$5,000 of our budget. Ms. Storey supports that we feel that there is no bad faith on WSL's behalf and that both parties are working closely together to resolve the issue.

The President thanked the membership for the questions and engagement to ensure clarity on the financial aspects of the organization and asked if there were any additional questions and there were none.

6. Re-appointment of Auditors

Ms. Storey welcomed Mr. Zubin Cooper from KPMG to the AGM and expresses her support of the partnership. KPMG have been BCS's auditors for the past 4 fiscal years and consistently provide a high level of service with reasonable rates. Ms. Storey explained that this year we were able to carry out a very efficient audit and feels that this was due to having built a strong working relationship with KPMG. The Board of Directors has unanimously agreed to recommend that the membership appoint KPMG as the auditors for the 2019-20 fiscal year.

Motion AGM 2019-3

To approve the recommendation of the board to re-appoint KPMG as the auditors for the 2019/20 fiscal year.

Motion: JANE CHANNEL

Secunder: KORI HOL

CARRIED

7. Honours

Mr. Le Bihan confirmed that two members of our National Bobsleigh Team have recently retired: Mr. Alexander Kopacz and Mr. Neville Wright. BCS congratulates both of these athletes on their careers and thank them for their contribution to our sports. We wish them the very best in their post-sliding careers.

Ms. Storey had the sad duty to inform the membership that a long time BCS supporter, sponsor and friend had passed away in the year. Ms. Storey expressed BCS' condolences by reading our obituary to L. Lamont 'Monty' Gordon.

The membership observed a moment of silence in memory of L. Lamont 'Monty' Gordon.

Ms. Storey confirmed however that Mr. Gordon's legacy lives on in support of Canadian bobsleigh and skeleton athletes and had the pleasure to award a member of BCS with the L. Lamont Gordon Spirit Award for the second year. Mr. Gordon and his family created the L. Lamont Gordon Spirit of Sport Award to honour one athlete each year who embodies the spirit of sportsmanship that Mr. Gordon demonstrated himself: character, commitment, generosity, teamwork, sportsmanship and dedication.

Nominated by teammates, this year's award was presented to Cynthia Appiah for her strong sense of teamwork, sportsmanship and commitment to BCS.

8. Adjournment

Having concluded the business of the AGM, the President thanked the membership and asked for a motion to adjourn the meeting at 16:17 MST.

Motion AGM 2019-4

To adjourn the 2019 BCS AGM.

Motion: Justin Kripps

Secunder: Ben Coakwell

CARRIED